TABLE OF CONTENTS

	Table of Contents	
	Introduction	iii
	Definitions	iv
	Abbreviations	v
<u>CH</u>	<u>APTER</u>	
	The Personnel File System	1-1
	Position Status	. 2-1
	Non-Covered Employment	. 3-1
	The Hiring Process	. 4-1
	Emergency Employment	. 5-1
	The New Employee	. 6-
	Inprocessing New Personnel/Updating Records	. 7-
	Leave and Holidays	
	Time and Attendance and Compensation	
	Industrial Illness and Injury	
	RESERVED	

Performance Appraisal for State Employees (PASE)...

DEMA DIRECTIVE 20.1 DRAFT 09-01

Table of Contents (continued)

Training	
Disciplinary Actions	14-1
Grievance/EEO Complaint Procedures	
Separation	16-1
Employee Organizations	17-1
Employee Assistance Program	18-1
Employee Awards	19-1
State Active Duty	20-